**Interview phrases**

**scope, beyond, comfort , pursue , seize, multi-tasking, knowledgeable , achiever , supervision, simultaneously , through , encompasses ,timekeeping , oriented , hang , driven , thrive , record, leeway, divided , revolve**

My responsibilities …revolve………………………around tackling clients issues , addressing their needs and doubts

Ability to work without …supervision…………………………………….- self-reliant

Able to plan , organize and follow-……………………………….

Ability to handle multiple projects ………………………………….

Excellent at ………………………………………, having …………………………….attention

I am goal …oriented…………………….and deadline ……………………………………..

I ………………………………..in environments which are supportive and collaborative

I look…through………………………what I do in my current company

My experience in this sector ………………………………..5 years

I have proven track …record……………………………….in chemical production

I have broad ……………………………….of experience

I would like to leave my …comfort………………………….zone and enter zone of inspiration and unpredictability

I would like to…drive…………………………my career in this direction

I will do my best to…seize…………………………………that opportunity

I am …knowledgeable………………………………..about customer service

I have always been high…achiever……………………………………./ front runner

I always get the …hang…………………………….of new technologies

I am excellent at …multi-tasking……………………………….

I have ……………………………………….in my daily duties

**1.How do you undertake very difficult decisions**

after careful consideration, outweigh, pros and cons, bits and pieces, on the face of, select, recklessly , put under thorough scrutiny, in the heat of the moment, elaborate on, get to the bottom , requisite

**3. Qualities of good leader**

Lenient/harsh , respectful, understanding, encouraging, display power /integrity, father figure , exemplary, encompass , superiority , nurture , fire imagination, trigger inspiration, perseverance

**4. Can you prevent mistakes**

uarge caution, preventive measures, sophisticated task, foresee, by means of , pro-active

1. **How do you handle stress , pressure?**

discharge , In the event of , notwithstanding , put at ease , relieving , let off steam, distressing, take in my stride

1. **What is your greatest achievement ?**

Pride myself in , praiseworthy/ noteworthy , yet to come , outdo/outperform , by virtue of

1. **Do you regret anything in connection with your previous employment**

come to terms with, cry over spilt milk , shouldn’t have, get to grips with

1. **What annoyed you in previous job**

far cry from, fed up with , enraged , unbearable , struggle with , hot under collar, superfluous